

## To Whom It May Concern,

This letter explains the work conditions on a student visa for those starting in **January 2025** at the **Undergraduate Top-Up programme** at UWE Bristol.

This letter is intended to be used in conjunction with your [student status letter](#), which confirms your name, the programme you study, the start date of your programme, the degree level, plus your student number and home address.

The immigration authorities treat work restrictions very seriously. They can refuse a student's immigration application or remove them from the UK if they work too many hours or do prohibited work. Students may also be barred from returning to the UK for a certain period.

Those holding a student visa must not work more than the hours stated in their eVisa, except for an agreed work placement or internship during term time. For further information, see [the UWE Work Placements](#) webpage.

There are some kinds of work students **must not do**, including self-employment, business activity, professional sportsperson, entertainer, and permanent full-time job.

**"Voluntary work" is different to volunteering.** Voluntary work is typically characterised by working for the benefit of a charity, voluntary organisation, or related fund-raising or statutory bodies. It is a type of unpaid employment. This sort of unpaid employment counts towards your weekly hours of work. If you have a work prohibition, you must not do anything that could be considered unpaid employment or voluntary work.

### **It is the Employer's responsibility to do the right-to-work check.**

For more information regarding international students working in the UK, please visit:

- [Student Sponsor Guidance- Document 2: Sponsorship Duties- Version 07/2023 - This guidance is to be used from 1 May 2025. Please refer to 6.1, 6.13 and 6.23.](#)
- [Right to work checks: an employer's guide](#)
- [UK Council for International Student Affairs website](#)
- [UKCISA- Navigating work and study with a student visa](#)
- [Checking a job applicant's right to work](#)

Students should not be working more than the relevant hours during the periods when they should be studying, writing a dissertation, or preparing for exams as part of their course, even if they are not expected to attend classes.

Study term times may end on any day of the week, depending on the education provider. Therefore, if the educational institution's **term ends** on a Friday, full-time work would be permitted from the next day (in this scenario, a Saturday). Students should confirm with their sponsor the term end date and verify this with their employer as part of the right-to-work checking process when considering working full-time hours. This will allow employers to ensure students are not in breach of their visa conditions. In this context, a week is considered to run from Monday to Sunday.

Email: [immigrationadvice@uwe.ac.uk](mailto:immigrationadvice@uwe.ac.uk)

Drop-in: Mon & Wed 13:30 to 15

Tue & Thurs 10 to 12

Page 1 of 2

Student studying **Education, Nursing and other healthcare programmes** have their own structure for the academic year. Please contact your school for term dates and vacation periods.

## [UWE 2024-2025 Term Dates](#) and [UWE 2025-2026 Term Dates](#)

[Students who have the right to work](#) are permitted to work full-time outside of term time. This includes the period before their course starts, during the official UWE vacations, or during the last 4 months of their student visa if they completed their programme, or they are waiting for confirmation of the results from the award board.

For undergraduate Top-Up students starting in [January 2025](#), the course will be taught during two terms: [Spring and Autumn](#). This means you will have a summer break after the Spring term and will start your second semester in Autumn 2025.

### **Spring Term**

- Monday 26<sup>th</sup> January 2025

### **Summer Vacation**

- Monday 26<sup>th</sup> May 2025

### **Autumn Term**

- Monday 29<sup>th</sup> September 2025

For full-time UG Top-Up programmes starting in January 2025, the following vacation dates are considered outside of term time:

- Easter Vacation: Monday 7<sup>th</sup> April 2025 - Friday 25<sup>th</sup> April 2025
- Christmas Vacation: Monday 22<sup>nd</sup> December 2025 - Friday 2<sup>nd</sup> January 2026

This is UWE's official letter and cannot be confirmed or amended on an individual basis. Any unauthorised amendment to the content of this document is considered a breach of the expected standard of conduct and will be reported to the Conduct Team.



Immigration Advice Service  
Student Life  
UWE Bristol

This letter is based on current UKVI rules and guidance as of May 2024. Whilst every effort is made to ensure the accuracy of the information contained in this letter, the University stresses that details may be subject to alteration or omission.